



United to Rise (U2R)

Scholarship Application

SY 2023-2024





Student Registration & Scholarship Application – Advancing After School 2023-2024

(School Year October 1, 2024 – June 13, 2025)

Last Name: _____ First Name: _____

DCPS Student ID #: _____ Gender: _____

Date of Birth: _____ Race/Ethnicity: _____

School Attending: _____ Last Grade Completed: _____

Parent's Last Name: _____ Parent's First Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Ward _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Emergency Contact Person: _____ Phone: _____

Emergency Contact's Relationship to Student:

Adult(s) authorized to pick your child up from the program:

List any of your child's medical, physical or mental health needs that require special attention:

List any medications your child takes regularly:

List any food allergies:

Do you consent for your child to receive medical attention in the event of an emergency?

Yes _____ No _____

Parent Employment Information (This information will be used for statistical purposes only.)

In what jurisdiction are you employed?

_____ DC _____ MD _____ VA _____ Not Applicable

With what type of organization/company are you employed?

_____ Federal Government _____ DC Government _____ Other Government (State/County/Local)

_____ Non-Profit/Association _____ For Profit/ Private Sector _____ Other: _____





PARENT/GUARDIAN STATEMENT

I hereby give permission for my child to participate in all activities conducted by the program, including educational activities at the local site, performing and visual arts activities at the local (school) site, field trips to arts and educational activities away from the local (school) site, and sports activities conducted in DCPS and/or DC Dept. of Parks and Recreation facilities. I further grant permission for my child: 1) to appear in person or in voice, video, or photographic presentation for noncommercial radio, television, internet or print media reports and/or media campaign(s) resulting from participation in this program and its activities, 2) to complete confidential or anonymous surveys, and 3) to participate in interviews for evaluation purposes. **I understand that if my child is not picked up from the local site by closing he/she may be taken to the Office of Child Protective/Emergency Family Services located at 400 Sixth Street, SW (202) 671-SAFE.**

Signature: _____ Relationship to Student: _____
 Parent/Guardian

Date: _____

| | |
|--|---------------|
| Advancing After School @ Garfield Preparatory Academy | 3:15pm-6:00pm |
| Advancing After School @ John Lewis Elementary School | 3:15pm-6:00pm |
| Advancing After School @ Miner Elementary School | 3:15pm-6:00pm |





Medical Release Form

Note: In case of an emergency, this form will go with your child to the hospital. Please be as accurate as possible with all information provided.

I, _____ consent to the enrollment of _____ in Advancing After School), and I agree that United to Rise (U2R) shall not be held responsible in case of sickness or injury to my child while attending the program.

I further agree that in case of an accident or injury to my child, emergency medical care may be administered in the event that I cannot be contacted.

Parents Signature: _____ Date: _____

Medical Information

Child's Full Name: _____

Date of Birth: _____

Insurance Carrier: _____ Policy Number: _____

Other Medical Information: _____
Doctor's Name Phone Number

(1) _____
Emergency Contact Name Phone

(2) _____
Emergency Contact Name Phone

Additional medical information such as, allergies, etc.:

PLEASE ATTACH A COPY OF YOUR CHILD'S MEDICAL HISTORY





Office of Out-of-School Time Programs

1200 First Street, NE 8th Floor
Washington, DC 20002
202-442-5002

Dear Parents/Guardians,

In an effort to serve your child better in the afterschool program at his/her school, and to ensure that the program meets your child’s academic needs, DCPS works with organizations that specialize in providing afterschool programs (Afterschool Providers). In order to more effectively tailor the afterschool program to your child’s needs, further cultivate his/her strengths, and identify and develop areas where he/she needs improvement, DCPS would like to share certain student records related to your child with his/her school’s Afterschool Provider(s). Under the Family Educational Rights and Privacy Act (FERPA), DCPS must first obtain your consent before sharing education records with the Afterschool Provider(s) at your child’s school.

Please indicate below whether you consent to give the Afterschool Provider(s) at your child’s school access to your child’s demographic data, test scores, quarterly grades, school attendance, and, if applicable, Individualized Education Program materials. If you choose to consent to DCPS’ sharing of this information about your child with the Afterschool Provider(s), you may request that DCPS provide you with a copy of the records disclosed. All staff members of the Afterschool Provider(s) with a right to access your child’s education records have signed confidentiality agreements regarding the privacy of your child’s education records.

_____ I consent to **DCPS’** sharing of my child’s demographic data, test results, quarterly grades and, if applicable, Individualized Education Program with the Afterschool Provider(s) at my child’s school for purposes of academic enrichment.

_____ I do not **consent to DCPS’** sharing of my child’s demographic data, test results, quarterly grades and, if applicable, Individualized Education Program with the Afterschool Provider(s) at my child’s school.

Signature of Parent/Guardian

Date

Printed Parent/Guardian’s Name

Printed Child’s Name

Your Child’s School





United to Rise (U2R)

PARENT HANDBOOK

SY 2024-2025





**Executive Director
Talib Madyun**

Board of Directors

**LaKeshia Dearing,
President**

**Joyce Madyun,
Founder &
Treasurer**

**Kea Taylor,
Secretary**

**Yusha Assad,
Member**

**Torrie Harris,
Member**

Dear Parents/ Guardians:

On behalf of the Board of Directors and United to Rise (U2R), I would like to welcome you and your child to our organization. U2R has been providing youth in Washington, DC with positive Out-of-School time activities for the last 26 years. We strive to meet the growing needs of today's families with a safe atmosphere and engaging activities. The purpose of this handbook is to share information with families to promote an understanding of our programs and to foster a good working relationship with all of our parents. We strongly believe that good communication between you and U2R is essential to the success of your child. Parent involvement, comments, and questions are welcomed and encouraged.

Thank you for letting us be a part of your child's life!

Sincerely,

*Talib Madyun
Executive Director*





Table of Contents

| | |
|---|----|
| Section 1: Mission and Goals | 8 |
| Section 2: Policies and Procedures | 10 |
| Section 3: Conflict and Communication | 13 |
| Section 4: Expectations | 16 |
| Mandatory Reporting Procedures | 17 |
| Calendar | 18 |
| Parent Handbook Receipt Form | 19 |
| Enrollment Intake Process | 20 |
| Code of Conduct | 22 |
| Scholarship Acceptance & Approval Agreement | 24 |





Section 1: MISSION AND VALUES

Mission Statement

To provide every families in Washington, DC access to both the resources and activities necessary to ensure children have a safe environment to learn in their community and to explore the world beyond the classroom.

United to Rise Values

United to Rise fosters a work environment and culture centered around its core values of commitment, safety, dedication to youth, love, nurturing, availability, compassion, encouragement of youth voice, promotion of structure, and the enhancement of membership. These values are not just words but guiding principles that shape our actions and interactions.

We build a strong team through a shared passion for youth development and a commitment to our mission. Our staff and volunteers are selected based on their alignment with our values and dedication to our cause. We encourage open communication, collaboration, and continuous learning within our team to ensure that everyone is equipped to provide the best support to our youth & families.

Advancing After School Creed

Today, I choose to be a student, a creator, a critical thinker, and a problem solver. I will respect my teacher, my peers, and myself. I will be a solution, not a problem. I am intelligent and I know that my gifts and talents will take me places where my character will keep me. My future is limitless and full of promise because I am a part of Advancing After School.

Youth Needs

U2R is committed to meeting the following needs of our youth:

- Safety and Structure
- Belonging and Membership
- Self-Worth and Ability to Contribute
- Self-Awareness and Ability to Reflect and Assess
- Independence and Control Over One's Life
- Competence and Mastery





Organizational Structure

U2R, Inc. is a non-profit organization located at 4913 14th Street, NW, Washington, DC 20011. It is funded by the parents whose children are enrolled in the program and by grants from the DC Children’s Youth Investment Trust Corporation, fundraising, and private donations. U2R is governed by a Board of Directors:

- LaKeshia Dearing President
- LaShon Cole, Esq., Secretary
- Joyce Madyun, Founder
- Yusha Assad, Member
- Kea Taylor, Member
- Felicia Ball, Member
- Talib Madyun, Executive Director

U2R has a staff that consists of:

- Executive Director
- Director of Programs & Operations
- Human Resources Manager
- Program Manager
- Education Services Coordinator
- Site Coordinators
- Program Facilitators
- Drivers
- Administrative Assistant

Programs

U2R offers several programs:

- Advancing After School
- Camp-on-the-Go
- G.O.A.L (Great Opportunities for Advancing Leadership)
- NovelTeens, Ink Journalism Academy
- Petals of Primrose Leadership Program for Adolescent Females
- Renaissance Man Leadership Program for Adolescent Males
- YOUR Aid
- YOUR Productions





Section 2: POLICIES AND PROCEDURES

Phone Communication

If you must communicate with program staff, the telephone number to reach them is (202) 443-2825. Anywhere in this handbook that details communicating with program staff, this is the telephone number to contact them on. If you need to email the staff, the email address is your@yourcommunitycenter.org. Please get the program staff at your site’s email address prior to enrolling your child so that direct communication with them can be achieved.

Tuition and Fees

If your child attends U2R there will be tuition costs associated with the services. All tuition is due by the 5th of each month or it is considered late. A \$50 late fee is required for all late payments. For payments that are not made by the end of the month, an additional \$100 late fee will be assessed with an additional late fee added for every month that the tuition is late. There is a \$35 fee for all returned checks. All checks and money orders should be made payable to U2R.

| Monthly Tuition Rates | |
|--|-------|
| Registration Fee | \$50 |
| Before or After School for Title 1 School Students | \$150 |
| Before & After School for Title 1 School Students | \$200 |
| Before or After School for Non-Title 1 School Students | \$275 |
| Before & After School for Non-Title 1 School Students | \$325 |

Scholarships

In order to apply for and be approved for a scholarship for the Advancing After School Program, each parent or guardian must carefully review and agree to the scholarship criteria outlined below. Scholarships are provided to support access to this program but are subject to adherence to the terms and expectations set forth. Failure to comply with any of the elements of this scholarship agreement may result in the disallowance of the scholarship, which may consequently lead to your child's dismissal from the program.

Code of Conduct

- Adherence to Code: Every parent and child participating in the Advancing After School Program is required to adhere to our Code of Conduct. This code promotes a respectful, safe, and inclusive environment for all participants. Parents will be provided with a copy of the Code of Conduct.
- Acknowledgment: Each parent or guardian must acknowledge receipt of the Code of Conduct and agree to comply with its terms by signing the acknowledgment form.





Commitment to Program Attendance

- **Program Hours:** The Advancing After School Program operates from 3:30 pm to 6:00 pm, Monday through Friday. Each scholar must attend the program for at least one and a half hours during these hours. We require that parents or guardians allow each scholar to be in attendance daily at least until 5:00pm.
- **Commitment to Improvement:** In order to be approved for the scholarship, each parent or guardian must be committed to ensuring that their child(ren)'s regular attendance and active participation in program activities is important.

Academic Reporting

- **Quarterly Report Cards:** Each parent or guardian must agree to provide United to Rise Staff with a copy of all four quarterly report cards for each scholar during the school year. This helps track progress and allows the staff to know when to provide additional support if needed.
- **Test Scores:** In addition to report cards, each parent or guardian will provide the program staff with your child(ren)'s test scores from the previous year and the following year. This data helps tailor academic support to the specific needs of each scholar.

Family Engagement Activities

- **Participation:** Every family that receives a scholarship must agree to attend Family Engagement Activities and must commit to actively participating in these events. This includes attending workshops, meetings, and other engagement activities designed to support your child(ren)'s educational journey.

Program Commitment

- By accepting the Advancing After School scholarship, each parent or guardian willingly enters into a partnership with United to Rise and acknowledges that this partnership is an essential component of creating a healthy and supportive environment for your child(ren) to thrive socially, emotionally, and academically, both now and in the future.
- You commit to actively engaging with United to Rise, its staff, and the broader community to collectively support your child(ren)'s growth and development. You recognize the value of this partnership and its potential to positively impact your child(ren)'s educational journey.
- You understand that your active participation, adherence to program requirements, and ongoing communication with United to Rise are vital aspects of this partnership. Through our joint efforts, we aim to provide the necessary resources, guidance, and opportunities to empower your child(ren) to succeed and achieve their full potential.





Attendance

Because of the beneficial and exciting enrichments, we offer, we want to engage your child(ren) as much as possible. We understand that the students we serve may participate in other activities and/or may be absent from school at times, but we need to work with them to help them improve socially, emotionally and academically. In order to do that, they must be in attendance. In order to receive a scholarship, we require that each scholar is attending the program at least until 5:00pm. We understand that circumstances come up and there may be times that this is not permissible however, on a regular basis, our policy is that each scholar is in attendance until 5:00pm. In the event that you need to pick your child up before 5:00pm, please contact the program staff to let them know that you will be picking your child up early. If you cannot agree to this, we cannot offer your family a scholarship.

Daily Pick-up

Parents must sign their child out daily (**NO EXCEPTIONS**). Advancing After School closes at 6:00 p.m. daily. To avoid a **late fee of \$5 per minute**, it is imperative that you make arrangements for your child to be picked up. Please communicate with the staff if you are going to be late. Please also update the staff of any changes to phone numbers or other contact information. In an effort to ensure the children's safety, only authorized individuals may pick up a child. Authorized individuals should be listed on registration forms. It is highly recommended that you provide the name and numbers of several family members in case you cannot arrive on time. In the event that you need to designate someone else to pick up your child, please call staff to inform us of who will be picking up your child on that day. That individual may be asked to show identification. If your child is going home with a friend, we need this in writing.

A late fee of \$5.00 per minute is assessed for all students who are not picked up by 6:00pm. The staff does not receive overtime pay, so the \$5.00 per minute payment should be paid directly to the staff member who had to stay with your child until they are picked up. Please exercise consideration for the staff that also must leave. If you have a late pick up bill and it is not satisfied within seven business days of the infraction, your child will not be permitted to come back to the program until the bill is paid in full.

Health and Safety Policy

Illness: Children who are sick with contagious or communicable diseases or conditions may not remain at U2R. If a child arrives ill, or becomes ill during the program, a staff member will notify the parent and isolate the child until he or she can be picked up. The child must be picked up as soon as possible and may not attend the program until he or she is well or the condition no longer exists.

Administration of Medication: Our staff cannot administer any medication, including over-the-counter medications like aspirin or cold medication. In the event that his or her doctor has prescribed your child medication, please provide written permission stating the name of the child, the name of the medication, the dosage and the time(s) it is to be given to your child for self-administering. Both, the physician and the parent must sign this statement. The original container with the medicine must be clearly labeled.





Medical emergencies: Every child enrolled in the program must have on file a completed and up to date emergency form listing parents name, home and work telephone numbers, the names and phone numbers of at least two emergency contacts, the name, address and phone number of the child’s physician or clinic, and permission for emergency treatment. The emergency Medical Treatment Consent allows U2R to have an injured child transported to an emergency room and treated there in the event of a medical emergency. Parents are responsible for keeping the information on the form current.





Section 3: CONFLICT AND COMMUNICATION

Student Conduct and Consequences:

The staff of U2R is committed to providing a safe and healthy environment for your children. Disruptive or disrespectful behavior will not be tolerated. Students are not to endanger themselves or others, continually disregard rules, or repeatedly interfere with others' right to learn. Student conduct, which prevents students from learning or counselors from performing their duties, will not be tolerated. We have established clear consequences for behavior that interferes with learning and rewards for positive behavior.

Occasionally, approved, non-corporal disciplinary measures are needed in order to guide children into appropriate behavior towards their fellow students. A program administrator, counselor, or other appropriate staff for a first and second infraction may counsel students. Parents may be notified in writing and/or a telephone call for repeated infractions. Continued infractions may require a parent conference with the student's counselor and/or program administrator. Ultimately, however, parents are responsible for the behavior of their children, and children whose actions repeatedly disrupt activities or are dangerous to others will be dismissed from the program. Serious infractions may result in immediate removal from the program.

Discipline Policy

Students are encouraged to practice those social skills that will allow them to resolve conflicts and meet their needs without the use of harmful or destructive behaviors. When disciplinary situations occur that require interventions, an adult will provide the child(ren) with clear explanations as to why specific behaviors are inappropriate. They then help him/her find alternative behaviors that fit within the organizations culture and guidelines for appropriate behavior. These guidelines revolve around concerns for safety of all members in the program.

Behavior Problems

If the program staff encounters a behavior problem with any student, he/she will first, attempt to resolve the issue with the student. If this fails, the Site Coordinator will be consulted, followed by the Program Manager and finally the parents will be notified.

Reset/Warning

A warning serves as letting the student know that a rule has been broken and to curb the behavior that is being demonstrated. If the student proceeds through the rest of the day without breaking another rule, then the warning is no longer part of their day - a clean slate is given to reset their behavior for the duration of the day.

General Advancing Before & After School Rules





1. Safety
2. Show respect to all students, staff, equipment and property.
3. Keep your hands, feet, head and other body parts to yourself. Fighting, hitting, theft, destruction of property, etc. **WILL NOT BE TOLERATED.**
4. Appropriate language and dress at all times.
5. Cooperation and participant involvement in all activities.

The following behaviors are not conducive to the safe, engaging, fun environment that we strive to maintain at U2R. Therefore, we ask that they be avoided.

*For safety reasons, staff will complete an incident report for the following situations and the extreme situations **highlighted in bold below** can result in staff recommending immediate dismissal from the program.

- Inappropriate behavior for the setting (e.g. yelling or running indoors; touching other participants)
- Not being signed in and out by parent/guardian
- Using/displaying prohibited devices (e.g. cell phones, iPads, video games)
- Being deliberately disruptive, disobedient, or disrespectful, using profanity
- Reckless Behavior, Defiant Behavior, Program Disruption, Sexual Harassment, Harassment
- Violence with injury
- **Bullying/physical or verbal altercations/name calling/threats**
- **Possessing dangerous items (e.g. matches; weapons)**
- **Throwing objects or intentional damage to property**
- **Hurting or threatening to hurt someone with a dangerous weapon,**
- **Having illegal substances (possessing, selling, or distributing in any way)**
- Otherwise violating a U2R rule.

Any form of misconduct can result in the following consequences based on the severity and frequency of the occurrence and is at the discretion of the Executive Director:

1. Warning/conversation between student(s) and staff
2. Sit out from activity
3. Call to parent
4. Dismissal for the rest of the day
5. Multi-day suspension
6. Dismissal from program/loss of scholarship

Immediate Dismissal

1. Any child who leaves the premises without consent from the staff on duty will be dismissed from the program.
2. Any child who harms him/herself or another will be removed (physical and/or verbal abuse).
3. Any child who verbally or physically abuses staff will be removed.





Program Evaluation

As a standard of excellence, we strive to offer the best aftercare service to all students. We need to be able to measure the success of the program. This is done in a number of ways. In addition to external evaluations, **we require all parents to consent to providing us with quarterly report cards and standardized test scores.** *These are kept confidential.* We use these documents to monitor progress and needs for academic intervention and/or assistance.





Section 4: EXPECTATIONS

Expectations of Students

- Be regular in attendance and be on time for instruction
- Know and obey program rules and regulations
- Be courteous and respectful to personnel, fellow students and the public in general
- Behave in such a way that it does not disrupt the learning of others
- Respect public and private property

Expectations of Parents

- Assure that your child(ren) is in the program and on time each day
- Assure that your child is appropriately prepared for learning (dress, nutrition, and sleep)
- Be responsible for your child's behavior
- Teach your child respect for the law and the rights of others
- Visit the program periodically and participate in conferences as called
- Provide copies of test scores and report cards
- Know the program's rules and regulations and be supportive of the program
- Help your child to learn self-discipline and self-monitoring
- Attend parent meetings and workshops

Expectation of Advancing After School Staff

- Provide learning experiences appropriate for each student
- Consistently enforce program rules/policies
- Communicate on a regular basis with parents concerning their child's progress
- Be available to parents for conferences as needed
- Continually improve professional competencies in matters of student interaction and behavior medication techniques
- Have an enthusiasm for learning through experiences that are interesting and relevant to students
- Remain in tune with and focusing on the needs of each student
- Develop meaningful relationships with the students
- Provide a meaningful after school experience for the students

Expectations of Administrators

- Inform students and parents about school district discipline standards
- Consistently monitor classroom and program rules/policies
- Counsel with students and parents regarding disciplinary matters





- Provide professional growth experiences, which will assist staff in increasing competencies for student control and discipline.
- Provide leadership that will establish, encourage, and promote teaching and effective learning
- Conduct evaluations and needs assessments to continually improve program

CHILD ABUSE REPORTING PROCEDURES

(Penal Codes and Child Abuse & Neglect Reporting Act)

Program staff are obligated to report all known or suspected incidents of child abuse in accordance with local regulations and state law. Staff shall fully cooperate with the child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse. Program staff are mandated reporters. Mandated reporters include but are not limited to teachers, instructional aides, teacher's aides/assistants, classified employees, certificated pupil personnel employees, administrators, and administrators /presenters /counselors of a child abuse prevention program.

*'It's a good thing to remember
But a better thing to do
Always hang with the construction gang
And not the wrecking crew.'*





**U2R Calendar of Events
Academic Calendar 2024-2025**

October:

1 – First day of Advancing After School
24- “Lights On After School Sneak Peak” Awareness * Parent Engagement

November:

11- **Veterans Day**
25-29- **Advancing After School will be closed for Thanksgiving Break**

December:

16-20- Special Holiday Event Week – Check with your school site for more details
23-31-**U2R Closed for Christmas/Winter Break**

January:

1 - **U2R Closed for New Year’s Day**
3 - Camp on the Go 2024 Registration Opens
20 - **U2R Closed- Martin Luther King Jr. Day & Inauguration Day**

February:

17- **U2R Closed- Presidents Day**

March:

3-7 - **Cultural Awareness *Parent Engagement – Check with your program site for specific day**
29 - Early Registration for Camp on the Go 2024 Closes

April:

14-18- **Spring Break Camp**
16- **Emancipation Day**

May:

26 - **U2R Closed- Memorial Day**

June:

13 - Last Day for Advancing After School
20 - Last day to Register for Camp on the Go 2024





Student/Parent Handbook Signature Form

Please read the information included in the Parent Handbook and return this page to your child's after school counselor after you have signed it.

As the parent or guardian of a U2R student, I have read and understand the information in the Parent Handbook and have been given a copy of it.

Parent/Guardian Name

Parent/Guardian Signature

Student's Name(s)



Executive Director
Talib Madyun

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Joyce Madyun,
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Treasurer

LaShon Cole, Esq.,
Secretary

Yusha Assad,
Member

Felicia Ball-Grice,
Member

Kea Taylor,
Member

Enrollment Intake Process: Advancing After School Program

Welcome to the Advancing After School Program! We are excited to have you and your child(ren) join our program. Our mission is to provide every families in Washington, DC access to both the resources and activities necessary to ensure children have a safe environment to learn in their community and to explore the world beyond the classroom. To ensure that every child has the opportunity to thrive in our program, we have established an enrollment intake process that outlines expectations, responsibilities, and commitments for both parents and participants.

Step 1: Registration and Scholarship Application

- Registration Form: Parents are required to complete a program registration form, providing contact information, emergency contacts, and any special considerations or needs.
- Scholarship Application: If you are applying for a scholarship to attend Family Engagement Activities, you must also complete a scholarship application. Scholarships are provided based on need and availability.

Step 2: Code of Conduct Agreement

- Code of Conduct: Every parent and child participating in the Advancing After School Program is required to adhere to our Code of Conduct. This code promotes a respectful, safe, and inclusive environment for all participants. Parents will be provided with a copy of the Code of Conduct.
- Acknowledgment: Parents must acknowledge receipt of the Code of Conduct and agree to comply with its terms by signing the acknowledgment form.

Step 3: Commitment to Program Attendance

- Program Hours: The Advancing After School Program operates from 3:30 pm to 5:00 pm, Monday through Friday. We require that enrolled children attend the program for at least one and a half hours during these hours.
- Commitment to Improvement: Parents are encouraged to ensure their child's regular attendance and active participation in program activities. Our goal is to see improvement in behavior, grades, and test scores.

Step 4: Academic Reporting

- Quarterly Report Cards: Parents are responsible for providing United to Rise Staff with a copy of all four quarterly report cards for their child(ren) during the school year. This helps us track progress and provide additional support if needed.
-



- **Test Scores:** In addition to report cards, parents are required to provide the program with their child's test scores from the previous year and the following year. This data helps us tailor our academic support to the specific needs of each child.

Step 5: Family Engagement Activities

- **Participation:** Parents who have received a scholarship for attending Family Engagement Activities are expected to actively participate in these events. This includes attending workshops, meetings, and other engagement activities designed to support your child's educational journey.

Step 6: Program Commitment

- **Enrollment Confirmation:** By completing the enrollment intake process, you confirm your commitment to the Advancing After School Program and agree to abide by its policies and expectations.
- **Ongoing Communication:** We encourage open communication between parents and program staff to ensure your child's success and to address any concerns or questions you may have.

Step 7: Scholarship Approval and Acceptance

- **Scholarship Approval:** If your scholarship application is approved, you will receive notification along with details about the scholarship amount and any specific requirements.
- **Acceptance of Scholarship:** To accept the scholarship, you must sign and return an acceptance form indicating your commitment to actively participate in Family Engagement Activities.

We look forward to working with you and your child to create a positive and enriching experience in the Advancing After School Program. Your active participation and adherence to these guidelines will help us achieve our shared goal of empowering your child for a bright future. If you have any questions or need further clarification, please do not hesitate to contact our program staff.





Executive Director
Talib Madyun

Board of Directors

LaKeshia Dearing,
President

Joyce Madyun,
Founder &
Treasurer

LaShon Cole, Esq.,
Secretary

Yusha Assad,
Member

Felicia Ball-Grice,
Member

Kea Taylor,
Member

OF CONDUCT - PARENTS

Mutual cooperation and communication with parents concerning all facets of the program are sought in an effort to serve the daily needs of each child enrolled in the camp. As we strive to promote human development, parent support is always welcomed as we demonstrate unity in the development of your children. Parents are expected to follow the program rules and treat the staff with respect. All program and/or staff issues, comments, or concerns should be directed to the Executive Director, not the camp counselors. A child whose parents verbally abuse staff will be removed from the program. This includes sarcasm, criticism, yelling, screaming, negative comments, or cursing directed at staff and/or other parents. The police will be called to remove any parent who appears out of control.

5-POINT DISCIPLINE POLICY

Campers are encouraged to practice those social skills that will allow them to resolve conflicts and meet their needs without the use of harmful or destructive behaviors. When disciplinary situations occur that requires intervention, an adult provides the child with clear explanations as to why specific behavior is inappropriate. They then help him/her find alternative behavior that fits within the camp guidelines of appropriate behavior. These guidelines revolve around concerns for the safety of all members in camp.

Behavior Problems: If the camp staff encounters a behavior problem with any participant, he/she will first attempt to resolve the problem with the camper, if this fails, the Camp Coordinator will be consulted, followed by the parents. There is a strict 5-Point Discipline Policy. If a camper gets **3 Written Warnings** during the summer for the same offense, he/she will be dismissed from the program. Every parent/guardian is required to read the following information to his/her camper and sign and return the 5-Point Discipline Policy Form to camp. (This must be on file prior to the start of camp. The 5-Point Discipline Policy Form is located at the end of the handbook.)

GENERAL SUMMER CAMP PROGRAM RULES

1. Safety
2. Show respect to all campers, staff, equipment and property.
3. Keep your hands, feet, head and other body parts to yourself. Fighting, hitting, theft, destruction of property, etc. WILL NOT BE TOLERATED.
4. Appropriate language and dress at all times.
5. Cooperation and participant involvement both in-group activities and with other campers.



The 5-Point Discipline Policy:

1. Verbal warning.
2. Activity privilege withheld. Parent/guardian will be notified at time of pick up.
3. 1st Written Warning. Parent/Guardian will be contacted at time of incident.
4. 2nd Written Warning for same offense: Parent/Guardian will be contacted at the time of the incident and camper will be dismissed from camp for the remainder of the day.
5. 3rd Written Warning for same offense: Parent/Guardian contacted to pick up their camper immediately and the child will be suspended from camp for the remainder of the day and the following day.

Immediate Dismissal

1. Any child who runs away from the staff will be removed from the program for the remainder of the program. If staff cannot convince the child to return, the police will be called. The staff is not permitted to chase after children or leave the site.
2. Any child who harms themselves or another will be removed (physical and/or verbal abuse).
3. Any child who abuses staff will be removed.

Agreement: I, _____, the undersigned, understand and agree to adhere to the
Parent/Guardian Name

scholarship guidelines and requirements set forth by United to Rise for the benefit of my child,

_____ who has been awarded a scholarship to participate in Advancing After
Child's Full Name

School. I acknowledge that this scholarship is a valuable opportunity for my child's educational and
personal growth, and I am committed to ensuring their success in the program.



Scholarship Acceptance & Approval Agreement

I, _____ [Parent/Guardian Name], the undersigned, understand and agree to adhere to the scholarship guidelines and requirements set forth by United to Rise for the benefit of my child,

_____ [Child's Full Name], who has been awarded a scholarship to participate in Advancing After School. I acknowledge that this scholarship is a valuable opportunity for my child's educational and personal growth, and I am committed to ensuring their success in the program.

Scholarship Guidelines and Commitments:

1. Attendance: I understand that regular attendance is a fundamental requirement for my child's participation in the program. I commit to ensuring that my child attends all scheduled program sessions unless prevented by illness or other valid reasons. I will promptly inform the program coordinator in case of absence.
2. Behavior: I acknowledge that my child is expected to conduct themselves in a respectful and appropriate manner throughout the program. I will discuss with my child the importance of good behavior and will actively support and reinforce positive conduct during program activities.
3. Academic Progress: I understand that maintaining a satisfactory level of academic performance is crucial for my child's participation in the program. I will actively monitor my child's progress in school, ensuring they complete assignments, prepare for tests, and seek assistance when needed.
4. Communication: I will maintain open and regular communication with the program coordinator, teachers, and staff. I will promptly respond to any communication regarding my child's participation, progress, or behavior.
5. Reporting: I commit to submitting any required progress reports, report cards, or other academic documentation promptly and honestly. I understand that failing to provide this information may result in the termination of my child's scholarship.
6. Participation: I will encourage my child to actively engage in all program activities, including homework, projects, and enrichment opportunities. I understand that active participation is essential for their growth and development.
7. Family Engagement: I agree to participate in any Family Engagement Activities or meetings organized by the program. These activities are designed to support my child's educational journey, and my involvement is integral to their success.
8. Scholarship Renewal: I acknowledge that scholarship renewal is contingent upon my child's adherence to these guidelines and their successful participation in the program. I will ensure that my child maintains their eligibility for scholarship renewal.

Consequences of Non-Compliance:



Executive Director
Talib Madyun

Board of Directors

LaKeshia Dearing,
President

Joyce Madyun,
Founder &
Treasurer

LaShon Cole, Esq.,
Secretary

Yusha Assad,
Member

Felicia Ball-Grice,
Member

Kea Taylor,
Member



I understand that failure to adhere to the scholarship guidelines may result in the termination of my child's scholarship and their removal from the program. I am committed to preventing such actions by actively supporting and supervising my child's involvement.

I acknowledge that this scholarship agreement represents a shared commitment between United to Rise, my child, and myself to ensure a successful and productive experience in the program.

Parent/Guardian Name: _____

Date: _____

Signature: _____

